



Ireland - Japan Working Holiday Programme: How to make an application

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www.embassyofireland.jp

The Working Holiday Programme is an initiative by the Irish and Japanese Governments which allows young Japanese people to take extended holidays in Ireland for up to a year, and to take employment as an incidental aspect of this holiday. The aim of the scheme is to introduce young Japanese people to the culture, landscape and people of Ireland and to allow them to work and study English there,

For more information about this programme and about visiting and working in Ireland, please see visit the Embassy of Ireland's website at www.embassyofireland.jp.

This note explains how Japanese nationals can apply to this programme. Irish citizens who wish to visit Japan under this programme should contact the Embassy of Japan in Ireland.

Step One: Check to see if you're eligible

The first step is to check that you're eligible. The working holiday programme is open to all Japanese nationals who meet the following criteria:

- (i) is ordinarily resident in Japan at the time of application;*
- (ii) intends primarily to holiday in Ireland for a period of up to one (1) year from the date of entry;*
- (iii) is between 18 and 25 years of age; in cases where a person has been in full-time employment or education, the age limit can be raised to 30 years.*
- (iv) is not accompanied by dependants unless those dependants are also in possession of a working holiday authorisation;*
- (v) possesses a valid Japanese passport and a return travel ticket or sufficient funds with which to purchase such a ticket;*

(vi) possesses reasonable funds for their maintenance during the period of initial stay in Ireland (see below for a definition of reasonable funds);

(vii) has not previously been issued the said visa;

(viii) has good health, a sound background and no criminal record; and

(ix) has sufficient medical insurance for the full duration of their stay in Ireland.

Once you have established that you are eligible, the next step is to check when applications can be submitted.

Step two: Check the application dates

The Embassy of Ireland issues working holiday authorisations on a number of occasions throughout the year. Applications are not accepted outside those dates. To see when the next application period opens, check the Embassy of Ireland's website at www.embassyofireland.jp. Once the application period has opened, you can download the form and make the application.

Step three: Complete the application

The application form should be downloaded from www.embassyofireland.jp and should be completed in English. You will also need to have the following documents: (please note that we cannot return submitted documents)

- (1) Two recent passport **photographs**.
- (2) A full photocopy of all pages in your **passport**. Your passport should be valid to a date at least six months after you are due to depart Ireland. **Please note**, you should not provide your actual passport to the embassy until your application has been approved.
- (3) A brief curriculum vitae, in English.
- (4) A diploma or examination certificates in English
If you are still attending full-time education, please submit us your student certificate
- (5) Evidence, in the form of an **original recent statement from a bank** (plus a photocopy and an English translation, if necessary) **stating your name** and that you have personal access to at least JPY 500,000.
- (6) A stamped, self-addressed envelope. (80-yen stamp, regular size 12 X 23.5 cm)

There is no application fee for Japanese nationals to participate in this programme.

Step four: Send the application to the Embassy of Ireland

The application form and all documents should be sent to the Embassy of Ireland, at the following address:

Working Holiday Programme
Embassy of Ireland
Ireland House
2-10-7 Kojimachi
Chiyoda-ku
Tokyo 102-0083

You will be informed at the end of the application period whether you have been granted a working holiday authorisation. Please do not purchase tickets for travel until you have been informed that you have been granted a working holiday authorisation. It is not possible to guarantee the issue of a working holiday permit by a specific time.

Step five: Obtain medical insurance

Once the Embassy is satisfied with the documentation above, the application will be approved in principle and the applicant notified.

The Working Holiday Authorisation will be issued on submission by the applicant of:

- Airline ticket;
- Certificate of medical/travel insurance valid for the duration of the trip (based on dates on tickets);
- Valid Japanese passport that is valid for the entirety of the trip to Ireland plus six months.

Once in Ireland, participants in the programme will need to register with the Garda National Immigration Bureau (GNIB).

Please read in full the attached Explanatory Notes and also the information on the Embassy of Ireland's website for full details about this programme.

Embassy of Ireland in Japan: Contact Details

**Ambasáid na hÉireann – Embassy of Ireland
Ireland House, 2-10-7 Kojimachi, Chiyoda-ku, Tokyo 102-0083
Tel: +81 (0) 3 3263 0695 Fax: +81 (0) 3 3265 2275
www.embassyofireland.jp**

IRELAND – JAPAN WORKING HOLIDAY PROGRAMME

EXPLANATORY NOTES

- (1) The Working Holiday Authorisation will be valid for a maximum of one year from the date of entry to Ireland.
- (2) Applicants must be Japanese nationals, aged from 18 to 25 years; in cases where a person has been in full-time employment or education, the age limit can be raised to 30 years.
- (3) Successful applicants must obtain private medical insurance to cover hospitalisation costs in the event of an accident or illness while in Ireland.
- (4) The Irish authorities reserve the right to refuse applicants for working holiday permits at their own discretion.
- (5) As is the case in all countries which operate such programmes, not with standing the issue of a Working Holiday Permit, applicants will be subject to normal immigration control at the point of entry. Immigration officials may request evidence of sufficient funds at the point of entry to Ireland.

Embassy of Ireland,
Tokyo